Download the zoom application on your PC, tablet or smartphone.
PC - go to <u>https://zoom.us/download</u>, download "Zoom Client for Meetings". Run ZoomInstaller, exe, after installation is done, start it. You will see:



Mobile device (Tablet or smartphone): search app "ZOOM", select the "ZOOM Cloud Meetings" with this icon:





2. Join the meeting

2.1 Star the zoom, enter the meeting number - **3121920340** Click the "Join" button, or "Join a Meeting" from mobile device Enter the meeting number and your name as below

Zoom	<b>X</b>
Please enter your meeting ID and your name.	
Meeting ID:	312 192 0340
Your Name:	Huijie Xiang
	Join

2.2 Select the join mode, Join by Computer is default. Then click "Join Audio"



(408) 638-0968 or +1 (646) 558-8656 (US Toll) Meeting ID: 312 219 0340

Also, there is another simple way to join. Open the invitation email from Emma, click the link - <u>https://zoomnowtw.zoom.us/j/3121920340</u> The web browser plug-in will download automatically, and you will join the meeting.

http://www.digitaltrends.com/computing/how-to-convert-mp4-to-mp3/